

User Manual for applying new electricity connection through Single Window



Access the website of Rajasthan Single window clearance system

Existing User Sign In
New User Sign Up

Click on "Sign in" tab

eForms/ eApplications, ePayments/ eCertificates/ eLicenses

Hon'ble Chief Minister, Smt. Vasundhara Raje

LIVE Statistics

Registrations	3,926
Proposed Employment	15,388
Proposed Investment (Cr.)	₹ 32,977
eApplications	3,168
eCertificates	2,113

Strong Online Interface (For Applicants and Approving Authorities) Single point of contact for business
Site designed, developed & hosted by Department of Information Technology & Communication, Govt. of Rajasthan.

10:19:30 AM
Thursday, October 12,
Visitors Count: 197516

The User can also access the website for “Single Window Clearance System” though the Discom’s Web Site

The screenshot shows a web browser window with the URL `energy.rajasthan.gov.in/jdvvnl`. The page header includes the logo of Jodhpur Vidyut Vitran Nigam Ltd and the text "WELCOME TO JODHPUR VIDYUT VITRAN NIGAM LIMITED". A navigation menu on the right side is visible, with "Consumer Portal" and "Single Window Clearance System" highlighted by red boxes. Two yellow callout boxes provide instructions: "Step 1: Click on 'Consumer Portal' under Menu" and "Step 2: Click on 'Single window clearance system' to Apply to through SWCS Portal". The main content area features a woman in a yellow sari and several service options: "REGISTRATION, LOGIN, VIEW & ONLINE BILLS, PAYMENT Web Self Service", "PAY - WITHOUT LOGIN/REGISTRATION Quick Pay - Without login/Registration", "CENTRALISED CALL CENTER 1800-180-6045 (24 X 7 Toll Free Number)", and "SAMPARK PORTAL (GOVERNMENT OF RAJASTHAN) CITIZEN CONTACT CENTRE सिटीजन कॉन्टैक्ट सेंटर (18001806127) पर फ़ोन माध्यम से शिकायतों को दूर करने व उसकी सुचना प्राप्त करने की नि:शुल्क सुविधा". The Windows taskbar at the bottom shows the time as 17:56 on 12-10-2017.



Step 3: Access the Rajasthan Single –Sign on web page

Step 4A: Enter the SSO ID and Password, in case user already

Captcha

Step 4B: Click on “Register” in case user don’t have SSO ID and password. After registration SSO ID and password will be generated. Post that, User needs to follow step 2A, step 3 and step 4

Digital Identity (SSOID/ Username) [Forgot SSOID/ Username?](#)

Password [Forgot Password?](#)

5 1 8 9 6 1 Enter Captcha [Refresh](#)

Enter 6-digit captcha code

[REGISTER](#) [LOGIN](#) [CANCEL](#)

[HELPDESK \(FOR ALL SSO APPLICATIONS\)](#)

Step 5: Enter Captcha in the space provided

Step 6: Click on “Login”

ENTREPRENEUR/ INVESTOR REGISTRATION (ONE-TIME)

Are you a Government Organisation?

Yes No

Step 7: Select appropriate option

A. Business Registration Number (BRN)

BRN*

8005210032000019

Reset

In case user don't have BRN, then click here to generate the same

Step 8: Enter BRN no.

B. Proposed Establishment/ Business Details

Establishment Name*

SHREE MADHO WOOLEN AND FELT MILLS

Nature of Business*

--Select Nature Of Business--

Proposed Employment (Total Employees)

10

Existing Investor*

Yes No

Proposed Investment (₹)*

ENTER PROPOSED AMOUNT OF INVESTMENT

Step 9: Enter All Mandatory details (having "*" sign) in form B

ENTREPRENEUR/ INVESTOR REGISTRATION (ONE-TIME)

C. Personal Details

Step 10: Enter All Mandatory details (having "*" sign) in form C

First Name*
LOKESH

Date of Birth* 28/10/1980

Gender Male Female Other

Residential Address

Urban/ Rural Urban Rural

Plot/ House Number ENTER PLOT/ HOUSE NUMBER	Lane/ Street Name* ENTER LANE/ STREET NAME	Locality* ENTER LOCALITY
State* Rajasthan	District* Jaipur/ जयपुर	City* Jaipur/ जयपुर
Ward* --Select Ward--		
PIN Code* 302003	Telephone Number With STD Code ENTER TELEPHONE NUMBER WITH STD CODE	Fax Number With STD Code ENTER FAX NUMBER WITH STD CODE
Mobile*	E-Mail Address*	

ENTREPRENEUR/ INVESTOR REGISTRATION (ONE-TIME)

--Select Ward--

PIN Code*	Telephone Number With STD Code	Fax Number With STD Code
302003	ENTER TELEPHONE NUMBER WITH STD CODE	ENTER FAX NUMBER WITH STD CODE
Mobile*	E-Mail Address*	
9828480637	LVERMA@RAJASTHAN.IN	

D. Self – Certification *

I/ We hereby give the following undertaking:-

1. I certify that the particulars furnished in the Application Form under the Rajasthan Enterprises Single Window Enabling and Clearance Act, 2011 for Permission are true, correct and complete to the best of my knowledge and I undertake to adhere to the declaration made there under.
2. I/Firm/ Company hereby undertake to abide by the conditions specified in each of the Permission and to comply with all the provisions of applicable regulations.
3. I /Firm/Company have gone through all the relevant laws and undertake to abide by the same.

I/ We hereby declare that the information given herein are, to the best of my/ our knowledge and belief, true and correct in all particulars and any inconsistency with them shall make us liable for action under rules.

Submit Cancel

Step 11: Check on Self-Declaration box

ENTREPRENEUR/ INVESTOR REGISTRATION (ONE-TIME)

Ward No-50/ वार्ड नं. - 50		
PIN Code*	Telephone Number With STD Code	Fax Number With STD Code
302003	ENTER TELEPHONE NUMBER WITH STD CODE	ENTER FAX NUMBER WITH STD CODE
Mobile*	E-Mail Address*	
9828480637	SHIVFELT_INDUSTRY@YAHOO.COM	

D. Self – Certification *

I/ We hereby give the following undertaking:-

1. I certify that the particulars furnished in the Application Form under the Rajasthan Enterprises Single Window Enabling and Clearance Act, 2011 for Permission are true, correct and complete to the best of my knowledge and I undertake to adhere to the declaration made there under.
2. I/Firm/ Company hereby undertake to abide by the conditions specified in each of the Permission and to comply with all the provisions of applicable regulations.
3. I /Firm/Company have gone through all the relevant laws and undertake to abide by the same.

I/ We hereby declare that the information given herein are, to the best of my/ our knowledge and belief, true and correct in all particulars and any inconsistency with them shall make us liable for action under rules.

Submit **Cancel**

Step 12: Click on "Submit" tab

ENTREPRENEUR/ INVESTOR REGISTRATION (ONE-TIME)

Are you a Government Organisation?

Yes No

A. Business Registration Number (BRN)

BRN*

8005210032000019 

Signup Successful

Thanks for registering on Rajasthan Single Window Clearance System. Your profile has been updated successfully.

B. Proposed Establishment/ Business Details

Establishment Name*	SHREE MADHO WOOLEN AND FELT MILLS	Establishment Type*	Partnership
Nature of Business*	Manufacturing	Existing Investor*	<input type="radio"/> Yes <input checked="" type="radio"/> No
Proposed Employment (Total Employees)	10	Proposed Investment (₹)*	10100000

Registered Address

Step 13: Click on "OK" tab

Department/ Services (Click department name to view its services)

- Co-operative
- Energy**
- Factories and Boilers Inspectorate
- Food & Civil Supply
- Industries
- Labour
- Local Self Government (LSG)
- Medical & Health
- Public Health and Engineering Department (PHED)
- Public Works Department (PWD)
- Rajasthan State Industrial Development and Investment Corporation (RIICO)
- Rajasthan State Pollution Control Board (RSPCB)
- Revenue
- Tourism
- Urban Development and Housing (UDH)

Step 14: Expand "Energy" Tab through single click

Department/ Services (Click department name to view its services)

- Co-operative
- Energy
- Electricity Connection**
- Electrical Inspectorate Department
- Factories and Boilers Inspectorate
- Food & Civil Supply
- Industries
- Labour
- Local Self Government (LSG)
- Medical & Health
- Public Health and Engineering Department (PHED)
- Public Works Department (PWD)
- Rajasthan State Industrial Development and Investment Corporation (RIICO)
- Rajasthan State Pollution Control Board (RSPCB)
- Revenue
- Tourism
- Urban Development and Housing (UDH)

Step 15: Expand "Electricity Connection" Tab through single click

Department/ Services (Click department name to view its services)

- Co-operative
- Energy
 - Electricity Connection
 - New Electricity Connection **APPLY**
 - Electrical Inspectorate Department
- Factories and Boilers Inspectorate
- Food & Civil Supply
- Industries
- Labour
- Local Self Government (LSG)
- Medical & Health
- Public Health and Engineering Department (PHED)
- Public Works Department (PWD)
- Rajasthan State Industrial Development and Investment Corporation (RIICO)
- Rajasthan State Pollution Control Board (RSPCB)
- Revenue
- Tourism
- Urban Development and Housing (UDH)

Step 16: Click on "Apply" Tab

Application Form

Add New Request

[BACK](#)

Click on the "BACK" tab to go back to the Single window page

All the fields marked with * are required.

SDO Identification

Neighbour KNO*

Application Details

Request Date: 05-Oct-2017 Request Type: --Select Item--

Personal Details of the applicant

Person Organisation Single Applicant Multiple Applicants

Name* First Name* Middle Name Last Name

C/O Name* Full Name Applicant Status* --Select Item--

Add New Request

Upon successful validation of KNO. This message will be displayed

[BACK](#)

Click on the "BACK" tab to go back to the Single window page

All the fields marked with * are required.

Success! Neighbour KNO is Valid. Fill the Form..

SDO Identification

Neighbour KNO*

Step 17: User needs to mandatorily enter the neighbor consumer number (KNo.)

Step 18: Click on "Validate KNO" tab

Application Details

Request Date: 05-Oct-2017 | Request Type: New Connection -Permanent

Personal Details of the applicant

Person Organisation | Single Applicant Multiple Applicants

Name* Last Name

Success! Neighbour KNO is Valid. Fill the Form.

SDO Identification

Neighbour KNO* 210461003679

Application Details

Request Date 05-Oct-2017 Request Type New Connection -Permanent

Person Organisation Single Applicant Multiple Applicants

Name* Other SHREE MADHO WOOLEN & FELTS MILLS Last Name

C/O Name* C/O LOKESH VERMA Applicant Status* Owner

Applicant's Gender* Male Female NA Applicant Type* General

Mobile No. 9828480637 Email ID SHIVFELT_INDUSTRY@YAHOO.COM

DOB

Preferred Language ENGLISH

Locality Type* URBAN Sub Locality Type* RIICO

Applicant's Connection Address

House No. F-2272 Landmark

Street/Mohalla* INDUSTRIAL AREA Constituency* RAMCHANDRAPURA, SITAPURA EXT.

Pin Code 302022

Phone No.

Step 19: Fill in all the relevant information

Applicant's Communication Address Same as Above

House No. C-4 Landmark

Street/Mohalla RAGHUNATH COLONEY Constituency

Area Name OPP GALTA GATE, Pin Code 302022

District JAIPUR Phone No.

City/Town/Tehsil JAIPUR (M CORP) (PART)

Other Information

Bank Name --Select Item-- Account No.

PAN No. AECPV7057A Aadhar No.

Connection/Supply Details

Applied Load* 400 HP Contract Demand 300

Other Information

Bank Name --Select Item-- Account No.

PAN No. AECPV7057A Aadhar No.

Connection/Supply Details

Applied Load* 400 HP Contract Demand 300

Purpose of Supply* TEXTILE Category* HT - HIGH TENSION SERVICE

Character of Supply* HT Phase* Three

Is Government Connection

Is Open Access Is Sick Industry

Is Seasonal

Fortnight Normal

Other Information

Bank Name	--Select Item--	Account No.	
PAN No.	AECPV7057A	Aadhar No.	

Connection/Supply Details

Applied Load*	400	HP	Contract Demand	300
Purpose of Supply*	TEXTILE		Category*	HT - HIGH TENSION SERVICE
Character of Supply*	HT		Phase*	Three
<input type="checkbox"/> Is Government Connection			Fortnight	Normal
<input type="checkbox"/> Is Open Access		<input type="checkbox"/> Is Sick Industry		
<input type="checkbox"/> Is Seasonal				

SUBMIT **CANCEL**



Add New Request

Success! Request has been registered succesfully. Your RequestID is: 2000128729.

OK

Message will be displayed on successful submission of the application form

Step 21: Upload the document for

a. Address proof

b. Identity proof

Rajasthan Single Sign On x RAPDRP Rajasthan x

wss2.rajdiscoms.com/SWPortal/DMS/DMS_Bind/2000137609

Success! Request has been registered successfully. Your RequestID is: 2000137609.

Welcome to Document Manage System (DMS)

Request Detail

Request No/ Date	K.NO	Request Type	Consumer Name / Address	Category	Status
2000137609 - 26/10/2017	0	NC	NAVAL KISHORE SHARMA S/O OP SHARMA PLOT NO:104 NAND VIHAR SIDHARTH NAGAR	DOMESTIC LT	pending

Mandatory Documents

Document Name	File Upload	Action
ADDRESS PROOF - DRIVING LICENSE	<input type="text" value="Choose file"/> No file chosen	<input type="button" value="Upload"/> <input type="button" value="Delete"/> <input type="button" value="DownLoad"/>
ADDRESS PROOF - RATION CARD	<input type="text" value="Choose file"/> No file chosen	<input type="button" value="Upload"/> <input type="button" value="Delete"/> <input type="button" value="DownLoad"/>
ADDRESS PROOF - VOTER ID CARD	<input type="text" value="Choose file"/> No file chosen	<input type="button" value="Upload"/> <input type="button" value="Delete"/> <input type="button" value="DownLoad"/>
IDENTIFICATION PROOF - DRIVING LICENSE	<input type="text" value="Choose file"/> No file chosen	<input type="button" value="Upload"/> <input type="button" value="Delete"/> <input type="button" value="DownLoad"/>
IDENTIFICATION PROOF - PAN CARD	<input type="text" value="Choose file"/> No file chosen	<input type="button" value="Upload"/> <input type="button" value="Delete"/> <input type="button" value="DownLoad"/>
IDENTIFICATION PROOF - PASSPORT	<input type="text" value="Choose file"/> No file chosen	<input type="button" value="Upload"/> <input type="button" value="Delete"/> <input type="button" value="DownLoad"/>
IDENTIFICATION PROOF - RATION CARD	<input type="text" value="Choose file"/> No file chosen	<input type="button" value="Upload"/> <input type="button" value="Delete"/> <input type="button" value="DownLoad"/>
IDENTIFICATION PROOF - VOTER ID CARD	<input type="text" value="Choose file"/> No file chosen	<input type="button" value="Upload"/> <input type="button" value="Delete"/> <input type="button" value="DownLoad"/>
NEIGHBOUR KNO PROOF - BILL COPY	<input type="text" value="Choose file"/> No file chosen	<input type="button" value="Upload"/> <input type="button" value="Delete"/> <input type="button" value="DownLoad"/>

8:11 PM 28-Oct-17

DASHBOARD

 I want to submit a new application

To Do/ Attention Required

AUDIT TRAIL FOR APPID : [2000128729](#) (0 Days)

Sr No.	Status Change Date	Status	Remarks
1	05/10/2017	Pending	

Close

Sr No.	Department	Service	App Id	Sub.Date	Status		
1	Energy	New Electricity Connection	2000128729	05/10/2017	Pending (05/10/2017)		

Progress of application can be tracked on Single Window Portal

The application is now made accessible to the concerned Sub-Division office. The Process flow of application form at Sub-Division office is as follows:

1. Introductions (CRM plus):-

CRM Plus defines the complete workflow for the New Connection process which is to be introduced in the system, with the intent of "Ease of Business".

This new system will

- Reduce the Involvement of Roles of Field Executive like JEN, who are associated with Field and do not have PC's or IT Knowledge
- Reduce the Complexity in the Workflow
- Increase the Visibility to Consumer on Status of requests
- Reduce Multiple Interactions of Consumer with DISCOM staff

Type of Request covered, which will appear in a CRM application:

- New Connection (Permanent/Temporary)
- Load Change (Extension/Reduction)
- Meter Shifting in same Premises
- Name Change/Change of Ownership
- Category/Tariff Change

2. Login Process of CRM Plus

Navigation path: - CRM>> Request Management >> NC Request EODB >> GO to CRM Plus

Assigned User:-CC (Consumer Clerk)

Description: - For the login From CRM from CRM plus Authorized User has to login Application to the allotted User ID and then follow the Navigation path.



Rajasthan Discoms Intranet Login

Login ID:

Password:

[Sign In](#)

[Forgot your Password](#) [Service Desk](#)

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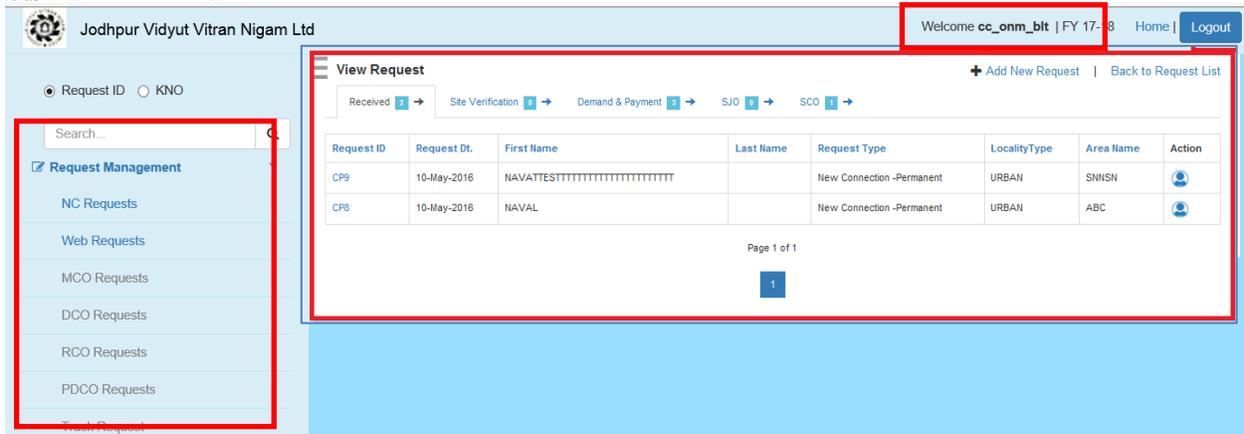
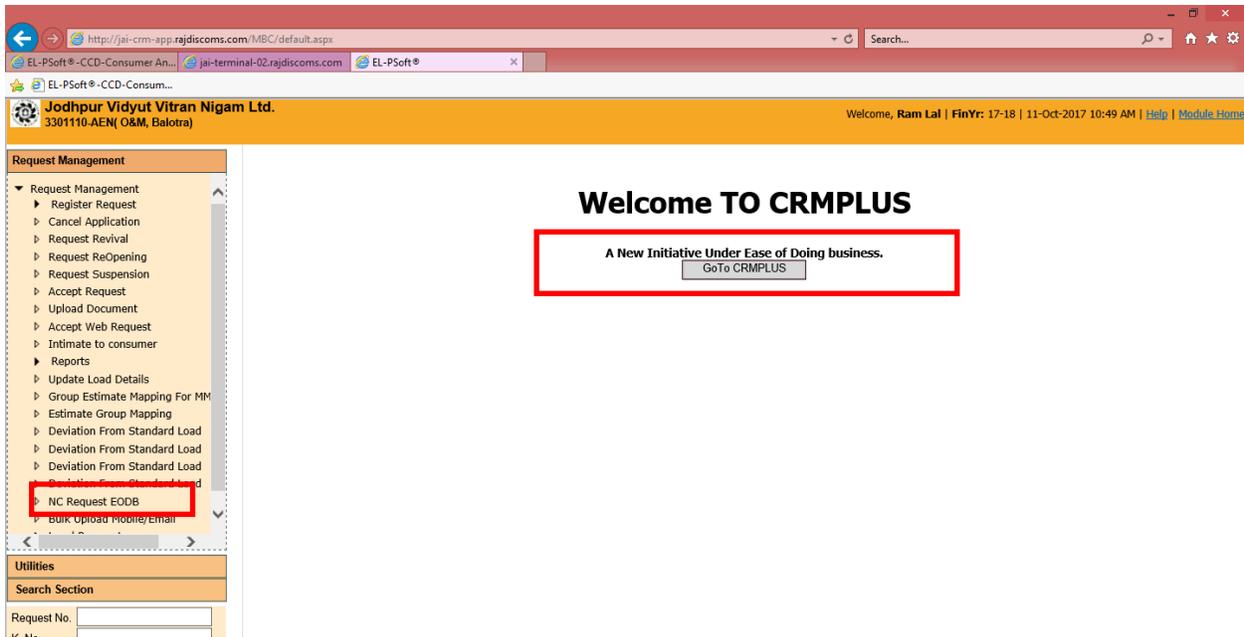
Browser window showing the Rajasthan Discoms Portal-JDVVNL. The URL is <http://jai-terminal-02.rajdiscoms.com/RAPDRPPortal/default.aspx>. The page title is "Rajasthan Discoms Portal-JDVVNL".

The page features a navigation menu with "Home", "Other Links", and "Mail Box". The user is logged in as "Welcome, se_it_jdh" and can select a theme (currently "Gray") and a "Logout" link.

The main content area includes a sidebar with a "My Personal Links" section where "CRM" is highlighted with a red box. Other links include CCC, MIS, MS-14, OCH, Vigilance, MDAS, and Energy Audit New. Below this is the "Online Training System" section with a "Jodhpur Help Desk" link.

The central content area displays a large image of a building at night, followed by an "About Us" section with text: "Govt. of India has proposed to continue R-APDRP during the XI Plan with revised terms and conditions as a Central Sector Scheme. The focus of the program shall be on actual, demonstrable performance in terms of sustained loss reduction. Establishment of reliable and automated systems for sustained collection of accurate base line data, and the adoption of Information Technology in the areas of energy accounting will be essential before taking up the regular distribution strengthening Projects."

On the right side, there is a "CMD Message" section with a photo of two people and a "Latest News" section with the message "No News Available Currently".



3. New Connection (With/Without Job)

Description:- This process allows the SDO user to register and provide New Connection for eligible consumer. If any consumer willing to get permanent/Temporary electricity connection then consumer can give an application in a plain paper to CC or register request from Web. This activity has to be initiated by Consumer Clerk (CC).

Process Matrix of New Connection

S.No.	Process step	Sub Module	Nigam User	Navigation Path
1	Application Registration	Request Management	CC	Request Management >> NC Request >>Add New Request
2	J.En. Area Assignment	Request Management	CC	Request Management >> NC Request>>Received>>Action
3	Site Verification	Request Management	CC	Request Management >> NC Request>>Site Verification>>Verify
4	Demand & Payment(Print Demand)	Request Management	CC	Request Management >> NC Request>>Demand & Payment>>Demand Note Print
5	Demand & Payment(Demand Deposition)	Collection	HC	Collection>> Receive>> Collection Counter >> Non Energy Charges
6	SCO	Request Management	CC	Request Management >> NC Request>>SCO>>Approve

Step 1:- Application Registration

Navigation path: - Request Management >> NC Request >>Add New Request.

Assigned User:-CC

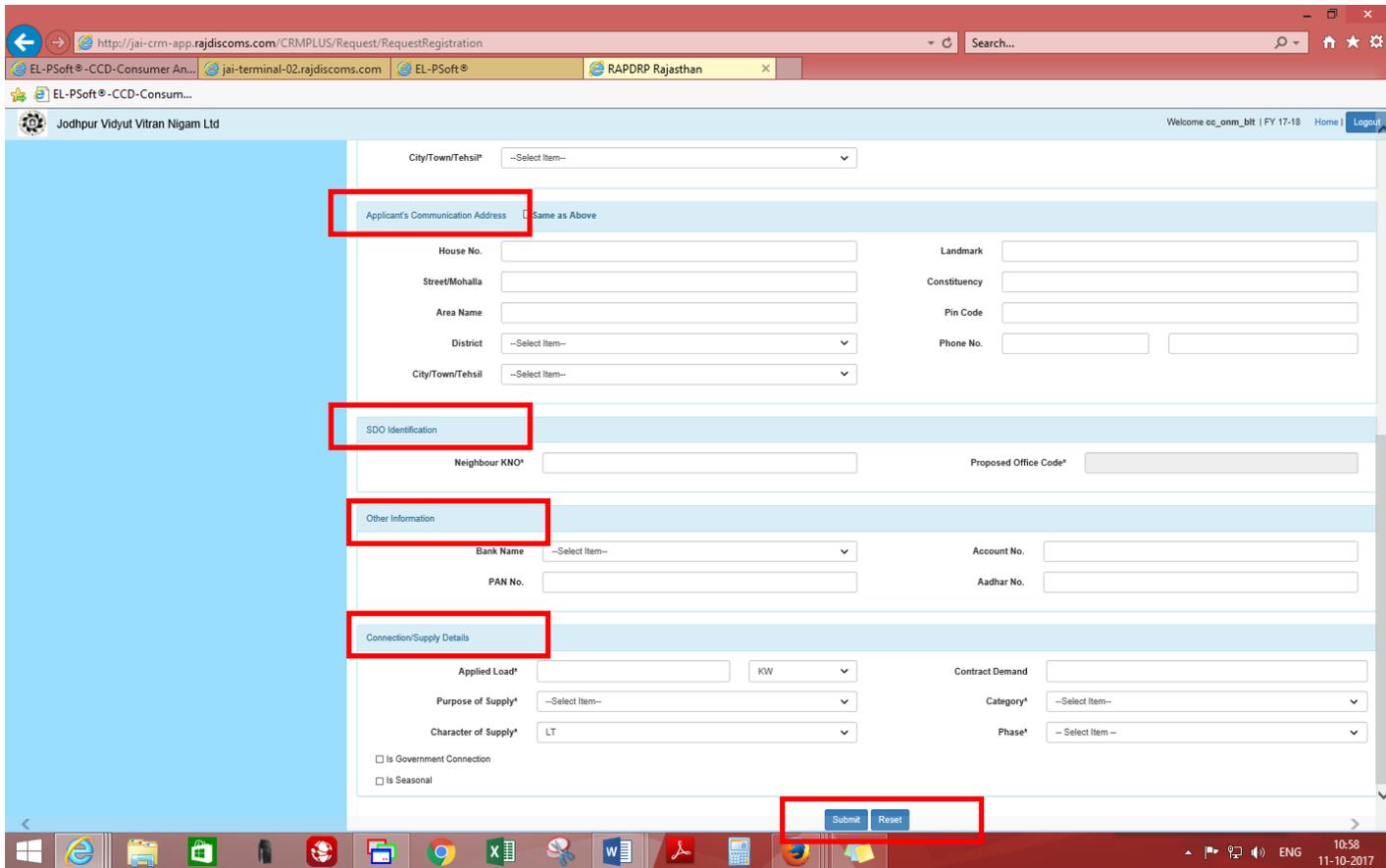
Description: - register New Connection request on Application Registration page.

1.1:- Authorized user to navigate to CRM Plus for New Connection (Permanent/temporary).

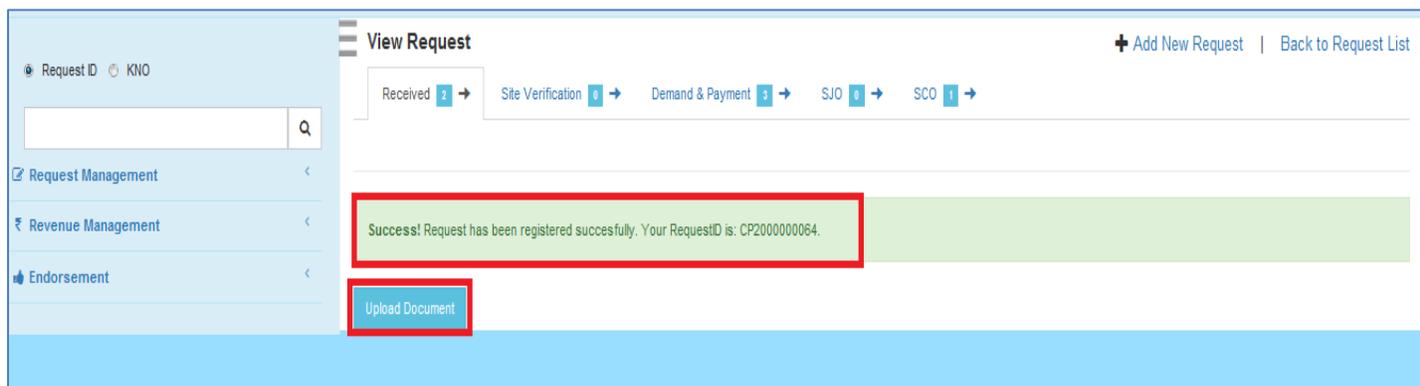
The screenshot displays the CRM Plus interface for Jodhpur Vidyut Vitran Nigam Ltd. The top header shows the user is logged in as 'cc_onm_blt' on 17-18, with options for 'Home' and 'Logout'. The left sidebar contains a 'Request Management' menu with options: NC Requests, Web Requests, MCO Requests, DCO Requests, RCO Requests, PDCO Requests, and Track Request. The main content area is titled 'View Request' and features a progress bar with steps: Received, Site Verification, Demand & Payment, SJO, and SCO. Below the progress bar is a table with the following data:

Request ID	Request Dt.	First Name	Last Name	Request Type	LocalityType	Area Name	Action
CP9	10-May-2016	NAVATTESTTTTTTTTTTTTTTTTTTTT		New Connection -Permanent	URBAN	SNNSN	
CP8	10-May-2016	NAVAL		New Connection -Permanent	URBAN	ABC	

Below the table, it indicates 'Page 1 of 1' and a pagination button '1'.



1.3:- After filling the Application registration details, the User has to click on Submit button. The system will display a success message "Success! Request has been registered successfully. Your Request ID is _____"



1.4:- Here User can upload necessary Document those required in New connection application (This is an Optional Activity).

Note:-

1. Request ID is generated on completion of Application registration.
2. Consumer can fill the data on the Website via Web Self Services.
3. SDO Staff (Consumer Clerk) can enter the Application details.
4. New Connection request can be taken through Customer Care Centre Executive (on Call)
: If this is to be enabled no documents should be made mandatory till the time of request id generation
5. Identification of SDO will be done by providing the Neighbour KNO or Office Code via all above systems
6. In case incorrect SDO has been assigned, the request may be cancelled or modified by CC

7. Document Upload (Optional activity for request ID generation)
8. Document Upload (Optional activity for request ID generation) can be done by the following medium:
 - a. By the consumer vide Web Self Services
 - b. At the SDO staff by the Consumer Clerk (Scanner)
 - c. In case document has not been uploaded – It can be collected at the time of Site Verification by Agents or SDO
 - d. Validations of the documents will be done after download (Offline mode)
 - e. The documents size has to be checked while download (<5 MB) (Configurable)
 - f. The document type to be checked (while upload) (only pdf and Jpeg are valid formats)

Step 2:- J.En. Area Assignment

Navigation path: - Request Management >> NC Request>>Received>>Action.

Assigned User:-CC

Description: - CC will assign the JEN Office (Selection of JEN Area) after enlisting of pending Request ID's and then **SMS/Email notifications will be sent to the respective JEN** for Site verification details

1.1:- After filling the Application Registration details then CC will assign the JEN office so User follow the navigation path and then click on action beside of request ID then related page will opened.

- Request ID KNO
- Search...
- Request Management
 - NG Requests
 - Web Requests
 - MCO Requests
 - DCO Requests
 - RCD Requests
 - PDCO Requests
 - Track Request
- Revenue Management
- Endorsement

View Request

+ Add New Request | Back to Request List

Received → Site Verification → Demand & Payment → SJO → SCO →

Request ID	Request Dt.	First Name	Last Name	Request Type	LocalityType	Area Name	Action
CP2000000065	19-Jun-2016	DNKAR	PANDY	New Connection -Permanent	URBAN	CHOMU	
CP9	10-May-2016	NAVATTESTTTTTTTTTTTTTTTTTTTTT		New Connection -Permanent	URBAN	SNNSN	
CP8	10-May-2016	NAVAL		New Connection -Permanent	URBAN	ABC	

1.2:- for Jen area assignment user follow the navigation path and then click on action button beside of request ID then related page will opened.

1.3:- Then User selects Jen office code and fills the site verification forecast detail and then click on submit button.

Request ID: KNO

Assign Request # CP2000000065

Received → Site Verification → Demand & Payment → SJO → SCO

All the fields marked with * are required.

Application Details

Request Date	19-Jun-2016	Compliance Date	24-Jul-2016
Office Code	2105110 - AEN(A-1, Chomu)	Request Type	New Connection -Permanent

JEN Area Assignment

Assignment Date: 19-Jun-2016

Assigned To*: --Select JEN--

Remarks*

JEN Area Assignment

Assignment Date: 19-Jun-2016

Assigned To*: JE-Chomu-Mr.Mahipal Choudhary

Remarks*: ok

Site Verification Forecast

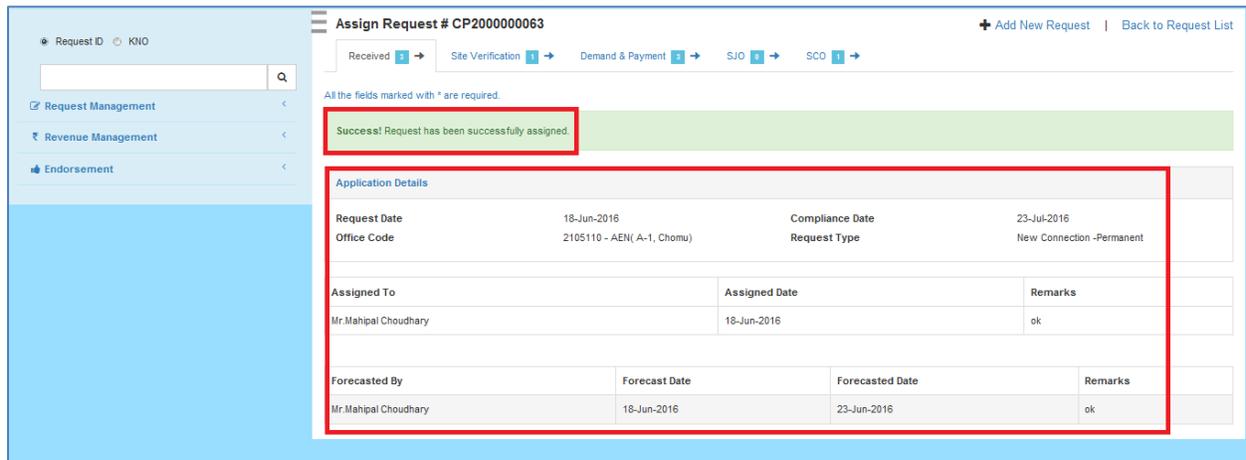
Forecasted Date*: 24-Jun-2016

Forecast By*: JE-Chomu-Mr.Mahipal Choudhary

Remarks*: ok

Submit

1.4:- After filling the “Jen Area assignment” details with appropriate remarks then User click on Submit button then system displays a success message “Success! Request has been successfully assigned”



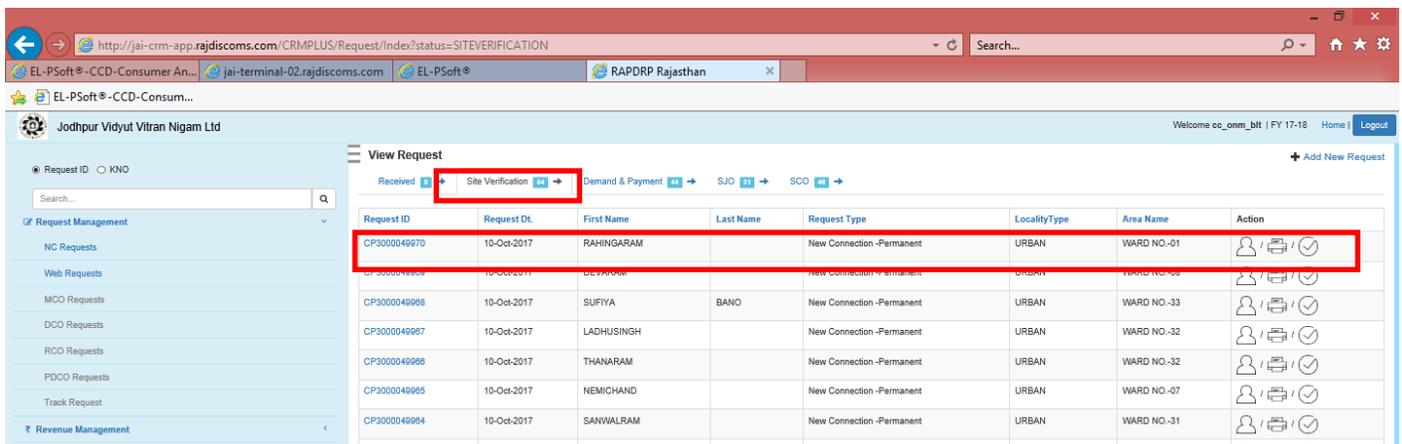
Step 3:- Site Verification

Navigation path: - Request Management >> NC Request>>Site Verification>>Verify.

Assigned User:-CC

Description: - All the details of “Site verification” provided by the JEN will be entered in the system by the CC and CC will upload site verification document and fill the demand detail and SCO forecast detail those received by the request related JEN office.

1.1:- For performed this activity User follow the navigation path and then click on Verify action button beside of request ID and then related page will opened.



1.2:- User will upload site verification document received through JEN office this is an optional activity.

Site Verification # CP3000049968

Received | **Site Verification** | Demand & Payment | SJO | SCO

All the fields marked with * are required.

Application Details

Request Date	10-Oct-2017	Compliance Date	09-Dec-2017
Office Code	3301110 - AEN(O&M, Balotra)	Request Type	New Connection -Permanent

Document details

ID	Document Name	Proof Type	Document Type	Document Upload Date	View	Delete
	<input type="text"/>	--Proof Type--	--Document Type--			

1.3:- Then User will fill the site verification details those provided by the Jen and also select Job required option and fill the Demand detail and SCO forecast details and fill the appropriate remarks and click on submit button

Site Verification Details

Classification Done by* Urban /Rural*

Date of Classification* Abadi /Non-Abadi*

Commercially Feasible YES NO

Technical Feasible YES NO

Feasibility Check By* Feasibility Check Date*

Service Line Length* Supply Voltage*

Job Required YES NO

Remarks*

Application Status ACCEPTED REJECTED

Demand Details

Advance receipts against energy charges Consumer/Meter/Other Security receipts

CC&SL and all other capital receipts All miscellaneous receipts/income

Total Demand* Due Date of Payment*

Date of Upload* Uploaded by*

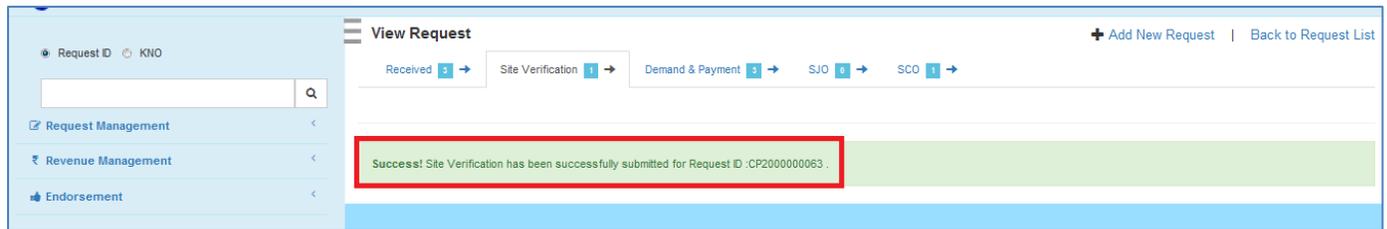
Forecast Details (SCO)

Forecasted By* Forecasted Date*

Remarks*

I hereby declare that information provided by the applicant is correct.

1.4:- After filling the details then User has to click on Submit button then system displays a success message “Site verification has been successfully submitted for Request ID”



Note:-

1. User Check Commercial feasibility offline (existing defaulter, legal, theft cases).
2. There will be either a check box or a drop down for selection of feasible (Yes/No/On Hold)
3. The authority that has approved/rejected the request will be captured as remarks in the system
4. All the details provided above by the JEN will be entered in the system by the CC
5. In Case the JEN has not done the Site Verifications till a specified date, a reminder SMS/E-mail is sent to the Field Officer (JEN)
6. The SMS for all the requests on the date on which the verification is due is queued and sent to respective officer for action in the morning at 8:00 am
7. Notifications to be sent to consumer in case of reschedule
8. The Demand note will be created offline by the SDO Staff/Agent
9. The Demand note will be based on the Load and Classification of consumer done by JEN/Agent during Site visit.
10. The CC can upload the demand
11. Approved demand is uploaded into the system in scanned format (in pdf and jpeg)
12. Demand note will have Pay by Date (defined at the time of upload by the CC)

Step 4:- Demand & Payment (Print Demand)

Navigation path: - Request Management >> NC Request>>Demand & Payment>>Demand Note Print.

Assigned User:-CC

Description: - CC will generate print order of Demand and provide to the consumer.

1.1:- For performed this activity User follow the navigation path and then click on Print button beside of request ID and then demand note will generate.

http://jai-crm-app.rajdiscoms.com/CRMP/Request/Index/status-DEMANDPAYMENT

EL-PSoft @-CCD-Consumer An... jai-terminal-02.rajdiscoms.com EL-PSoft @ RAPDRP Rajasthan

Jodhpur Vidyut Vitran Nigam Ltd Welcome cc_onm_blt | FY 17-18 Home Logout

Request ID KNO

Request Management

NC Requests

Web Requests

MCO Requests

DCO Requests

RCO Requests

PDCO Requests

Track Request

Revenue Management

Endorsement

View Request

Received 1 Site Verification 54 Demand & Payment 44 SJO 11 SCO 49

Request ID	Request Dt.	First Name	Last Name	Request Type	LocalityType	Area Name	Action
CP3000049505	08-Oct-2017	KHETARAM		New Connection -Permanent	URBAN	WARD NO.-22	 
CP3000049088	04-Oct-2017	CHAND	MOHMMAD	New Connection -Permanent	URBAN	WARD NO.-35	 
CP3000048877	03-Oct-2017	PAWAN	GARG	New Connection -Permanent	URBAN	KHER ROAD	 
CP3000048876	03-Oct-2017	TARARAM		New Connection -Permanent	URBAN	WARD NO.-31	 
CP3000048716	01-Oct-2017	MADANLAL		New Connection -Permanent	URBAN	WARD NO.-35	 
CP3000048067	25-Sep-2017	BHERARAM		New Connection -Permanent	URBAN	WARD NO.-29	 
CP3000047880	24-Sep-2017	ROHIT	KUMAR	New Connection -Permanent	URBAN	WARD NO.-12	 
CP3000047879	24-Sep-2017	SALEEM	KHAN	New Connection -Permanent	URBAN	WARD NO.-13	 
CP3000047878	24-Sep-2017	OMARAM		New Connection -Permanent	URBAN	WARD NO.-34	 
CP3000047874	24-Sep-2017	PREM	KANWAR	New Connection -Permanent	URBAN	WARD NO.-34	 

Page 1 of 5

1 2 3 4 5 >



Jodhpur Vidyut Vitran Nigam Ltd
Office Of Assistant Engineer AEN(O&M, Balotra)-3301110
Demand Letter

**KHETARAM
MAHADEV COLONY,
WARD NO.-22,
Balotra (M),
344022**

Date: 11-Oct-2017

Demand No: DN/NC/248335

Category: NON DOMESTIC LT

Contract Demand: 0KVA

Sanctioned Load 5.00 KW

Subject:
Your Application No. CP3000049505 Date 10-Oct-2017 for NON DOMESTIC LT of 230.00 Volts at supply voltage has been conditionally sanctioned by under signed.In this regard you are requested to fulfil following requirements.so that further proceedings could be done.

Charge Details

Charge Description	Amount Required (Rs.)	Available Amount (Rs.)	Net Payable (Rs.)
Consumer/Meter/Other Security	1000.00		1000.00
CC&SL and all other capital	4000.00		4000.00
All miscellaneous receipts/income	900.00		900.00
			Total=5900.00

Total Amount (In Words) : Five Thousand Nine Hundred rupees only

- The above demand can be deposited either in cash or through Demand Draft/Banker's Cheque/Pay orders drawn in favour of A.
- In case, the above requested amount is not deposited by 08-Nov-2017 then your Application form is liable to be cancelled(Time for
- Your Demand Note is associated with PRIORITY NUMBER _____ so for their proceedings will be done only if
- In case you are a Tenant,there will be an agreement on the bond of Rs.(110+10) and you would have to deposit double security amount
- You would have to deposit CAPACITOR and CAPACITOR INSTALLATION charges (according to different load of meter).
- A Capacitor of ISI mark will be made available by applicant according to his sanctioned load.
- A 16 Sq mm. armed cable will be made underground by applicant according to his sanctioned load.
- Connection will be issued only if the material is available. Service Line from pole to meter will be given by you.
- Your load will be extended only after installation of a new Transformer.

1.2:- Then generate print out and then provide to the consumer.

Note:-

1. SMS will be sent to the consumer on upload of demand into the system
2. SMS/E-mail reminder to the consumer will be sent (on the last day) in case he/she has not made the payments within a stipulated time

Demand Payment by the Consumer – Web Self Service

The screenshot shows the website of Jodhpur Vidyut Vitran Nigam Ltd. The browser address bar shows the URL energy.rajasthan.gov.in/jdvvn1. The website header includes the Government of Rajasthan logo and the text "JODHPUR VIDYUT VITRAN NIGAM LTD". The main content area features a large banner with the company name and "DEPARTMENT OF ENERGY GOVERNMENT OF RAJASTHAN". Below the banner, there are four service categories: "REGISTRATION, LOGIN, VIEW & ONLINE BILLS PAYMENT Web Self Service", "PAY - WITHOUT LOGIN/REGISTRATION Quick Pay - Without login/Registration", "CENTRALISED CALL CENTER 1800-180-6045 (24 X 7 Toll Free Number)", and "SAMPARK PORTAL (GOR) CITIZEN CONTACT CENTER" with a Hindi description: "सिटीजन कॉल सेंटर (18001806127) पर फ़ोन के माध्यम से शिकायतों को दर्ज कराने व उसकी सूचना प्राप्त करने की नि: शुल्क सुविधा". A yellow callout box with the text "Step 2: Click on 'Access Online Services'" points to the "Web Self Service" link in the first category. The Windows taskbar at the bottom shows the time as 10:37 on 11-10-2017.

Step 1: Access the Jodhpur Discom home page

Step 2: Click on "Access Online Services"

Upon click at Step 2, the system redirects user to the home page of Web Self Service Portal

RAPDRP (Web Self Service)



User Login

Welcome to W...
manage your...
through this w...
service reques...
provided on the

Existing User may fill in details here "User Name" and "Password". Then click on "Log In" tab

Login

User Name

Password

Advantage of WSS Services

- ✓ Pay your ener...
- ✓ Check your la...
- ✓ Calculate you...
- ✓ Track the sta... complaints

In case of new user click here

[New User](#) | [Can't access my account?](#)

New User Registration /Activation– Do's and Don'ts
Activation link received by you is valid for 24 hours.
User can select "Can't Access My Account" link and select the option "Resend Activation Key" in case Activation link has expired.

New User Registration Form:

CDAC and other 2 documen... | FW: JVVNL- User Manual - V... | Inbox (4) - epaymentsjvvn... | Indian - Computer Emergen... | RAPDRP - Web Self Service

wss2.rajdiscoms.com/RAPDRP_WSS/WSSUI/frmUserRegistration.aspx?dc=SkRWVv5M

henceforth

Most Visited | Getting Started | RAPDRP - Web Self Se... | @gov.in

Jodhpur Vidyut Vitran Nigam Ltd.

User Registration

Account Information

User Name * [?] [Check Availability](#)

Password * [?]

Confirm Password *

E-Mail *

Security Question * --Select--

Enter An Answer *

Mobile No * +91 Ex. :+91 9780000000

How do you wish to receive Activation Key ? * By Sms On your registered Email

First Name *

Middle Name

Last Name *

House/Flat No.

Street Name

State * --Select--

City/Town *

Pin Code *

Date Of Birth * Ex. :01-Jan-1990

Phone No. +91 Ex. :+91 294 0000000

Alternate E-Mail

I agree to the [Terms & Conditions](#) and [Privacy Policy](#)

DA981

[Generate New Image](#)

Audio Type the code from the image

Fill the relevant details in the New user Registration form

Click on "Submit" Tab to generate username and password

16:57 12-10-2017

Xx`

Rajasthan Single Sign On x RAPDRP - User Login x manish

Not secure | wss2.rajdiscoms.com/jvvn1_web/

Home | Important Links | Circular & Orders | Schemes | Act/Notifications | Tenders | Contact Us | Feedback | Download New Connection Form | Power Failure

RAPDRP (Web Self Service)



User Login

Welcome to manage through service provider

After generation of "User Name" and "Password", fill the same in log-in page and click on "Log-In" tab.

Advantage of wss services

- ✓ Pay your energy bills
- ✓ Check your last six month bills
- ✓ Calculate your monthly usage
- ✓ Track the status of the requests & complaints
- ✓ Add multiple account(Limit 25 Kno)
- ✓ View payment history
- ✓ Raise requests & complaints
- ✓ Apply for New Connection

Login

User Name:

Password:

[New User](#) | [Can't access my account?](#)

*** New User Registration /Activation- Do's and Don'ts**

1. Activation link received by you is valid for 24 hours.
2. User can select "Can't Access My Account" link and select the option "Resend Activation Key" in case Activation link has expired.

Welcome to RAPDRP(Web Self Service)

After generation of "User Name" and "Password", fill the same in log-in page and click on "Log-In" tab.



Click on "Demand detail" tab.

Manage Accounts

- Account(s)
- Add Account
- Delete Account

Online Request

- New Connection
- Request(s) Status

Online Payment

- Demand Detail**
- Pay Multiple Bill

Manage Profile

- User Profile

Report

- Group Bill Report

Other

- Power Failure Information

Utility

- Other Request Status
- Consumption Calculator

Help

- FAQs

Demand Detail

Enter request no.

Request No. *

Demand Detail

Applicant Name: REKHA PAREEK			
Request No.	Demand Date	Total Amount	
Demand No.	Due Date	Payment Status	
<input type="button" value="Select"/>			
3000048362	08-Nov-2017	4300.00	
DN/NC/248059		UNPAID	

Charge Detail

Charge Name	Charge Amount
Consumer/Meter/Other Security receipts	750.00
All miscellaneous receipts/income	3550.00

Online Payment

BillDesk
BillDesk - All your payments in single location

Fill in the Request no as received through SMS and Click on "search" tab.

Select online payment and click on "Make Payment" tab



D.V.U.T. VITRAN NIGAM LTD.



- 1. Total amount payable will be displayed.
 - 2. Transaction charges will be displayed.
- click on "Click here>>" tab.

Start the payment process by clicking the button below

Total Payable Amount : Rs 4300

Charges per transaction for making online payments are:
Credit Cards: No charges up to the bill amount Rs. 908/- and 0.98% of transaction amount for bills more than Rs. 908/-
Debit Cards (up to Rs 2000/-): No charges upto the bill amount Rs. 1185/- and .75% of transaction amount for bills more than Rs. 1185/-
Debit Cards(above Rs 2000/-) : 1% of transaction amount (for bills more than Rs. 2000/-)
Net Banking: No charges from consumers

Click Here >>

Please do not press back or refresh button. Do not close this window

If Payment Receipt Is Not Generated / Error Page Displayed

If the Bill amount is debited from your Bank Account but error page displayed, online receipt will be available in three working days after receiving the confirmation from your Bank.
The payment receipt will be available under your KNo. at link: Online Payment Receipt.
You can report such occurrence to discom mailid.

If Re-trying

Please first check whether your bank account is already debited with the amount of earlier transaction.
If debited please do not pay again. Receipt will be available as stated above.



- Credit Card
- Debit Card
- Debit Card + ATM PIN
- Internet Banking
- Wallet/ Cash Cards

Applicant may pay online Demand charges by choosing any of the available online payment methods

Pay by Credit Card Pay by AmEx ezeClick

VISA MASTERCARD AMERICAN EXPRESS

Card Number
Enter card number

Expiration Date **CVV/ CVC**
Month Year

Card Holder Name
Enter card holder name

Make Payment Cancel

Merchant Name
Rajasthan - Vidyut Vitran Nigam Limited[Ajmer]

Payment Amount: ₹ 15100.00

BillDesk
All your payments. Single location.

Status Tracking by Consumer

The screenshot shows a web browser window with the URL `wss2.rajdiscoms.com/RAPDRP_WSS/WSSUI/frnOnlineServicesStatus.aspx`. The page header includes the text "Welcome, pradeep.pce | 12-Oct-2017 | Logout" and the logo for "Rajasthan Vidyut Vitran Nigam Ltd." with an image of camels. A yellow callout box with the text "Click on 'Request Status'" has a red arrow pointing to the "Request(s) Status" option in the left-hand navigation menu, which is also highlighted with a red rectangle. The main content area is titled "Request(s) Status" and contains a "Choose type" dropdown menu set to "ALL". Below this is a "Service Status" table with the following data:

Request No.	Request Type	Consumer Name	Date	Status
320222062216	NEW CONNECTION	UMESH MATHUR	14-Jul-2016	Pending at Application Entry step from last 455 days
320223028902	NEW CONNECTION	EP KUMAWAT	10-Apr-2015	Pending at Application Entry step from last 916 days
320223028901	NEW CONNECTION	PRADEEP KUMAWAT	10-Apr-2015	Pending at Application Entry step from last 916 days

A red bracket is drawn under the table, pointing to a yellow callout box with the text "Active service status will be displayed here". The footer of the page shows "Last Login : 12-Oct-2017 17:10:13" and a "Privacy Policy" link. The Windows taskbar at the bottom shows the time as 17:11 on 12-10-2017.

Step 5:- Demand & Payment (Demand Deposition)

Navigation path: - Collection>> Receive>> Collection Counter >> Non Energy Charges

Assigned User:-HC

Description: - HC will collect the amount against Generated Demand from the consumer.

1.1:- For performed this activity HC will login from allotted User ID and follow the navigation path and then related page will open.

1.2:- Then User Search consumer request through request ID and click on search button then Consumer demand detail will be shown and then user select transaction mode and then click on submit button.

The screenshot displays the Nigam Collection web application interface. The top navigation bar includes the user name 'MINAXI SONI', the financial year '17-18', and the date '11-Oct-2017 12:17 PM'. The left sidebar contains a tree view of the application menu, with 'Nigam Collection' and 'Non Energy Collection' highlighted in red. The main content area is divided into several sections:

- Collection Status:** Includes tabs for 'Collection Status', 'Applicant Requests', and 'Departmental Requests'.
- Counter Detail:** A table listing various counters with their details.
- Payments pending for posting in Billing:** A table showing pending payments for a specific counter.
- Search Section:** A search form where the request number '3000048364' is entered and the search button is highlighted in red.
- Applicant's Information:** A form displaying details for the selected request, including request number, name, load applied, office code, priority, and contract demand.
- Demand Information:** A form showing demand number, due date, and amount.
- Cash Receive Details:** A form showing the received date and the request for.

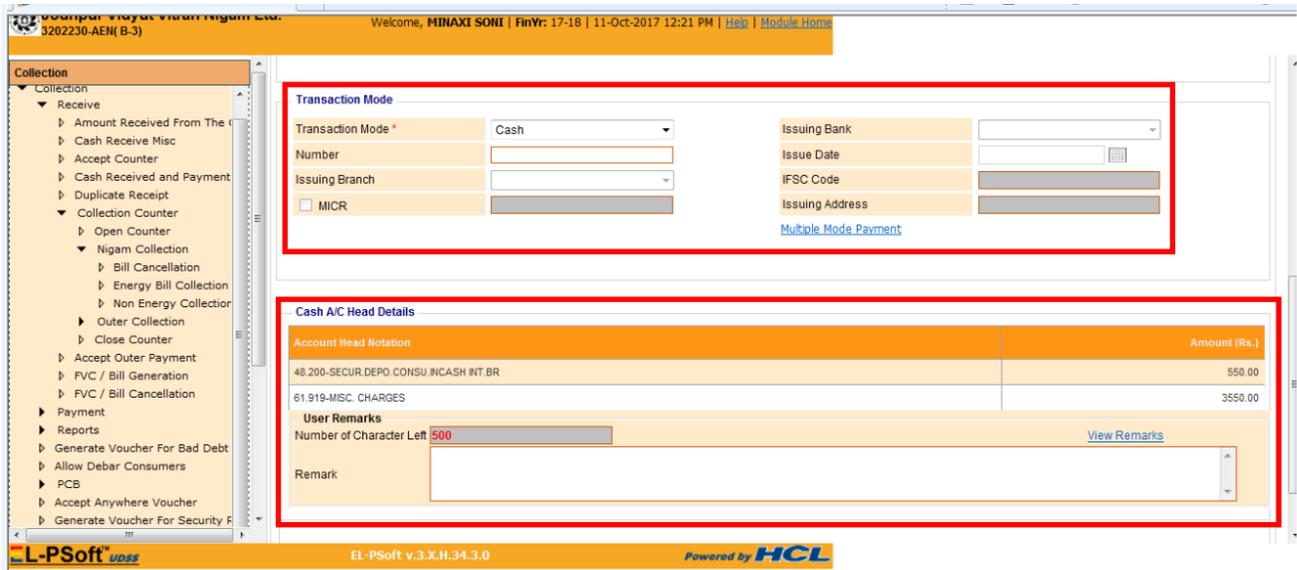
Counter No.	Counter Owner	Counter Type	Current Status	Last Opening Date	Last Closing Date	Today's Collection (Rs.)
3	hc_b3_jod	Nigam Offline	OPEN	11-Oct-2017	N/A	19200.00
51	emtra_b3_jod	WS Counter	OPEN	10-Oct-2017	N/A	1315267.00
1	cash1_b3_jod	Nigam Online	OPEN	03-Dec-2013	N/A	0.00
4	wss_b3_jod	WSS Counter	OPEN	06-Oct-2017	N/A	0.00

PCCB No.	Counter No.	Counter Closing Date	Counter Name	Total Transactions	Cash Amount (Rs.)	Other than Cash (Rs.)	Total Amount (Rs.)	
3202230 / 51 / 237017	51	23-Jun-2017	Emtra Counter	1030	0.00	5538635.00	5538635.00	Post To Billing

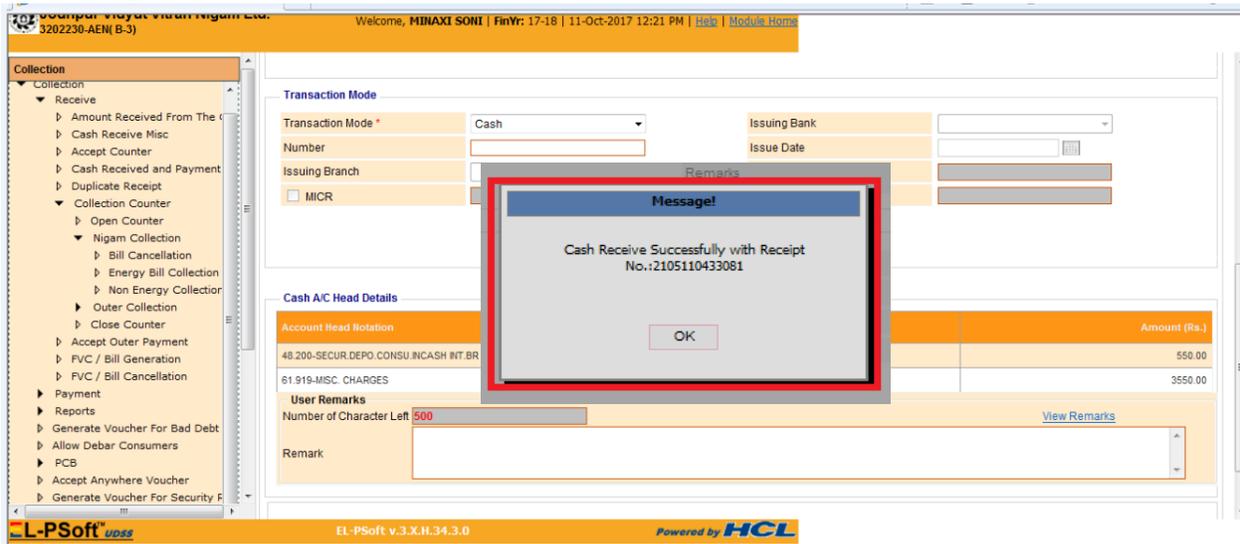
Request No.	3000048364	Request Date	27-Sep-2017
Applicant's Name	MANOHAR SINGH	K. No.	Not Generated
Load Applied (KW/HP)	1.00	Category	DOMESTIC LT
Office Code	3202230-AEN(B-3)	JEn Area Code	3202232-JEn2-BKT
Priority No.	N/A	Tariff Code	Not Generated
CIN	N/A	Contract Demand	KVA
Request For	New Connection -Permanent	Pending for	Demand Deposition
Village Locality Type	URBAN		

Demand No.	DN/NC/248065	Amount	₹ 4100
Due Date	08-Nov-2017		

Received Date	11-Oct-2017	Request For	New Connection -Permanent
---------------	-------------	-------------	---------------------------



1.3:- After click on Submit button then system displays a success message “Cash Receive Successfully with Receipt No”



Note:-

1. The demand can be deposited by the consumer online via
 - a. Web Self Services
 - b. Any E-Mitra Counter
 - c. Any SDO Collection counter

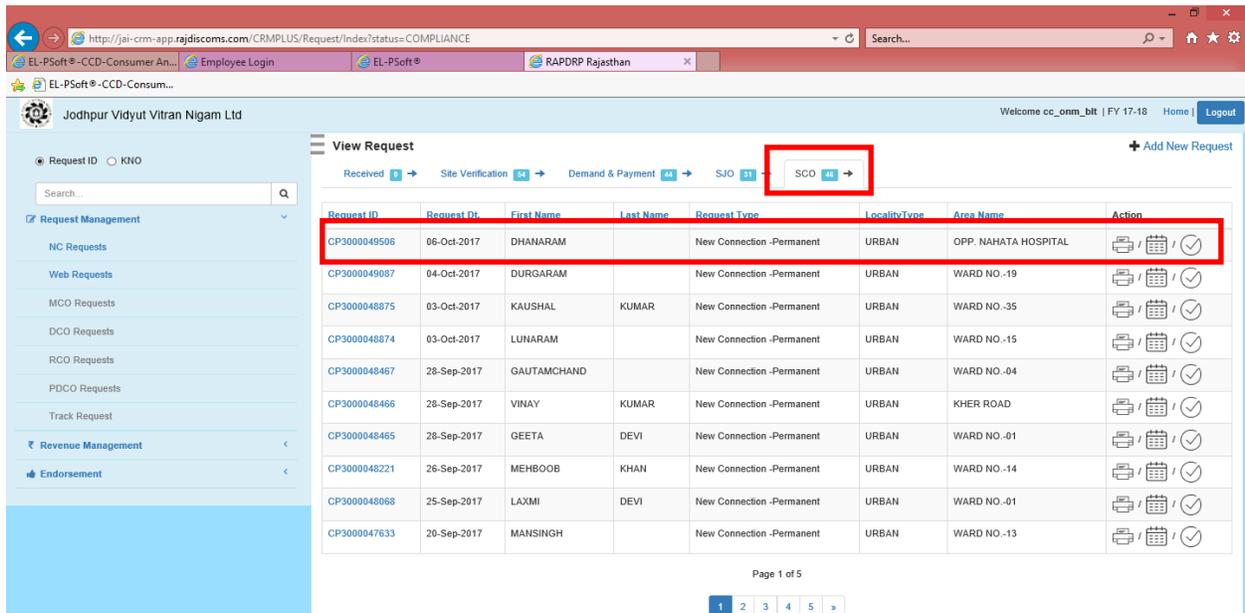
Step 5:- SCO

Navigation path: - Request Management >> NC Request>>SCO>>Approve

Assigned User:-CC

Description: - CC will complete SCO Compliance detail.

1.1:- For performed this activity CC will login from allotted User ID and follow the navigation path and then related page will open.



The screenshot shows the 'View Request' page in the Jodhpur Vidyut Vitran Nigam Ltd. application. The breadcrumb navigation path is: Received → Site Verification → Demand & Payment → SJO → SCO. The 'SCO' link is highlighted with a red box. Below the navigation, a table lists requests with columns: Request ID, Request Dt., First Name, Last Name, Request Type, Locality/Type, Area Name, and Action. The first row is highlighted in red.

Request ID	Request Dt.	First Name	Last Name	Request Type	Locality/Type	Area Name	Action
CP3000049506	06-Oct-2017	DHANARAM		New Connection -Permanent	URBAN	OPP. NAHATA HOSPITAL	  
CP3000049087	04-Oct-2017	DURGARAM		New Connection -Permanent	URBAN	WARD NO. -19	  
CP3000048875	03-Oct-2017	KAUSHAL	KUMAR	New Connection -Permanent	URBAN	WARD NO. -35	  
CP3000048874	03-Oct-2017	LUNARAM		New Connection -Permanent	URBAN	WARD NO. -15	  
CP3000048467	28-Sep-2017	GAUTAMCHAND		New Connection -Permanent	URBAN	WARD NO. -04	  
CP3000048466	28-Sep-2017	VINAY	KUMAR	New Connection -Permanent	URBAN	KHER ROAD	  
CP3000048465	28-Sep-2017	GEETA	DEVI	New Connection -Permanent	URBAN	WARD NO. -01	  
CP3000048221	26-Sep-2017	MEHBOOB	KHAN	New Connection -Permanent	URBAN	WARD NO. -14	  
CP3000048068	25-Sep-2017	LAXMI	DEVI	New Connection -Permanent	URBAN	WARD NO. -01	  
CP3000047633	20-Sep-2017	MANSINGH		New Connection -Permanent	URBAN	WARD NO. -13	  

Page 1 of 5

1 2 3 4 5 >

1.2:- Then User has to fill the SCO detail.

Request ID KNO

Search...

Request Management <

Revenue Management <

Endorsement <

SCO Compliance Request # CP3000049506

Received > Site Verification > Demand & Payment > SJO > **SCO** >

+ Add New Request | Back to Request List

All the fields marked with * are required.

Application Details

Request Date	06-Oct-2017	Compliance Date	05-Dec-2017
Office Code	3301110 - AEN(O&M, Balotra)	Request Type	New Connection -Permanent

SCO Details

SCO Issue Date* SCO Completion Date*

SCO Completed By* SCO No.

Remarks* (Max 300)

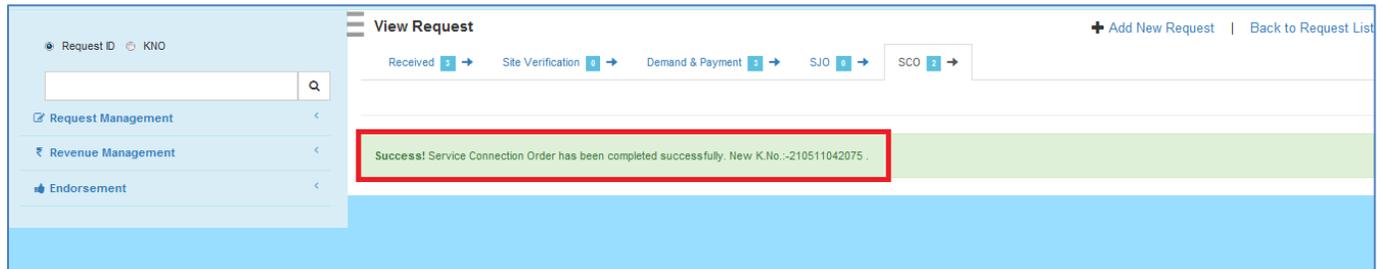
1.3:- Then fill Master Format data and meter detail and Location detail then after click on Submit Button.

Master Format			
Sanctioned Load (KW/HP)	1.00	Connected Load (KW/HP)*	
Supply Voltage	230	Premises Type*	SHOP
Metering Voltage*	--Select Item--	Block Supply Type*	Round The Clock
Capacitor Rent Cod	--Select Item--	Special Consumer Type*	--Select Item--
Capacitor Rent		Character of Supply	LT
Timer Installed	NO	Installation Date*	
Bill Copies*	1	Service No.*	
Tariff Code*	--Select Item--	ED Code*	Not Applicable
Contract Demand	0	Transformer OwnerShip	--Select Item--
LT-CT OwnerShip	--Select Item--	CT-PT OwnerShip	--Select Item--
<input type="checkbox"/> UC Rebate Applicable <input type="checkbox"/> WCC Rebate Applicable			

Meter Details			
Meter No.*		KWH Reading*	0
Meter Digits*		KVAH Reading	0
Meter Make*	--Select Item--	KVA Reading	0
Meter Vector Type*	--Select Item--	Amp Rating*	
Meter Position*	LT Side	Meter Type*	--Select Item--
Meter Status*	OK	Meter Rent Code*	--Select Item--
Accuracy Class*	--Select Item--	Phase*	--Select Item--
Numerator*	0	Denominator*	0
Tender No.*		Overall MF*	0

Location Details			
Binder Group Code	--Select Item--	Binder No.*	--Select Item--
Feeder UNIN*	--Select Item--	DT UNIN*	--Select Item--
Route Sequence No	0		

1.4-: after filling the all Compliance details then User has to click on submit button then system displays a success message with K.No **“Success! Service Connection Order has been completed successfully new K.No”**



END Result-:

1. User can view the detail of Generated K.No in CAT.

The Generation of the Consumer No. (K. No.) is itself the approval of the consumer application of release of new electricity connection. Consumer receives an SMS stating his/her K. No.

Third party verification of K. No.

The screenshot shows the website of Jodhpur Vidyut Vitran Nigam Limited. The browser address bar is highlighted with a red box and labeled "Step 1: Access the Discom Home Page". The navigation menu on the right is also highlighted with red boxes and labeled with steps 2, 3, and 4. The main content area features a woman in a yellow sari and several service options like "REGISTRATION, LOGIN, VIEW & ONLINE BILLS, PAYMENT" and "PAY - WITHOUT LOGIN/REGISTRATION".

Step 1: Access the Discom Home Page

Step 2: Click on "Consumer Corner" under Menu

Step 3: Click on "Ease of Doing Business"

Step 4: Click on "Consumer Verification"

WELCOME TO JODHPUR VIDYUT VITRAN NIGAM LIMITED

K Number : * [HELP](#)

Powered by **BillDesk**

Step 5: Enter K. No. to be verified and click on "Submit" tab



K Number	210422041894
Discom	JVVNL
Binder Number	2319
Account Number	0242
Bill Number	21042201757325
Customer Name	NIRANKAR SINGH
Customer Address	S/O NIRANJAN SINGH F NO 303 P NO 6 AND 27 BRIJ COLONY JAIPUR-19
Bill Due Date	17/10/17
Amount Payable	7265

[Back](#)

Powered by


Consumer information will be displayed